SETHU INSTITUTE OF TECHNOLOGY, PULLOOR, KARIAPATTI

CIRCULAR

No.	356/SIT/ Academic Audit Schedule/2021-22	
Date	16.03.2022	Time:10.50 A.M.
Originator	Principal	Circulate to : All Departments

Sub: Academic Audit Schedule- reg.

The following will be the Academic Audit Schedule. All the Departments

are requested to prepare for the audit as per the audit guidelines already given.

Date	Departments
18.03.2022 (Friday)	CSE, ECE, EEE, BME, Civil & CoE Office
19.03.2022 (Saturday)	Mech, IT, Agri and Science & Humanities

PRINCIPAL

Copy to: Chairman/ CEO/JCEO
       All HoDs
       File

SETHU INSTITUTE OF TECHNOLOGY, PULLOOR, KARIAPATTI
CIRCULAR

No.	359 / Academic Audit / 2021-22	
Date	18.03.2022	Time: 3:40 P.M.
Originator	Principal	Circulated to : All Departments

Sub.: Academic Audit

The Academic audit on 19.03.2022 (Saturday) will be conducted as per the schedule given below. All the Departments are requested to prepare meticulously and extend your cooperation to the audit committee. The auditors have to submit the audit report to the Principal on or before 21.03.2022.

S.No.	Name of the Department	Date of Audit	Name of the Auditors
1	Mechanical Engineering	19.03.2022	Dr.A.Srinivasan, HoD-EEE Dr.M.Sheik Dawood, Prof./ECE
2	Information Technology	19.03.2022	Dr.M.Parisa Beham, HoD-ECE Dr.Vaira Suganthi, HoD-CSD
3	Agriculture Engineering	19.03.2022	Dr.R.Arangasamy, Dean(BME & BT) Dr.B.Meenakshi Sundaram, PG Program Head, PED
4	Science and Humanities	19.03.2022	Dr.M.Parvathy, HoD-CSE Dr.P.Kalaiselvi, Assoc. Prof./Civil

PRINCIPAL

Copy To:
Chairman / CEO/JCEO
All HoDs
File

SETHU INSTITUTE OF TECHNOLOGY

External Academic Audit Plan – 2020-21

AUDIT DATE: 18.03.2022

Name of the Auditor: Dr.L.Ashok Kumar,
Professor/CSE
Excel Engineering College, Namakkal

TIME	Department
10.00 AM – 12.00 Noon	CSE
12.00 Noon – 2.00 PM	ECE

Name of the Auditor: Dr.S.Srinivasan,
Associate Professor/EEE
K.S.R. College of Engineering Technology, Tiruchengode

TIME	Department
10.00 AM – 12.00 Noon	EEE
12.00 Noon – 2.00 PM	BME

Name of the Auditor: Dr.N.Muralimohan,
Associate Professor/CIVIL
K.S.R. College of Engineering, Tiruchengode

TIME	Department
10.00 AM – 12.00 Noon	CIVIL
12.00 Noon – 2.00 PM	Exam Cell

PRINCIPAL
SETHU INSTITUTE OF TECHNOLOGY
PULLOOR, KARIAPATTI - 626 115
VIRUDHUNAGAR (Dt)

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SETHU INSTITUTE OF TECHNOLOGY, PULLOOR - 626 115

ACADEMIC AUDIT REPORT - 2021-2022

Name of the Auditor : 1. Dr.L.ASHOKKUMAR, Professor, Excel Engineering College, Komaraplayam

2.

Department Audited : B.E - Computer Science and Engineering   Name of the Auditee : Dr.M.PARVATHY

Date of Audit   : 18.03.2022

S.No.	Checklist	Good	Satisfactory	Needs to be improved	Remarks
2.	**Criterion 1: Curriculum Design**				
1.1	Curriculum Design Process	√			
1.2	Stakeholders involvement in curriculum design (Faculty, International Faculty, Employers/ Industries, Alumni & Students)	√			
1.3	Improvements made in curriculum	√			
1.4	Curriculum mapping with PEOs, POs, PSOs and Programme Specific criteria (PSC)	√			
1.5	Students benefited through CBCS (for Engg. Depts Only)	√			
2	**Criterion 2: Teaching, Learning and Evaluation**				
2	*Teaching and Learning*				
2.1	Innovative Teaching Methods	√			
2.2	Innovative Assessment Methods	√			
2.3	Lab Classes	√			
2.4	Student Projects (for Engg. Depts Only)	√			

S.No.	Checklist	Good	Satisfactory	Needs to be improved	Remarks
2.5	Courses/Topics beyond Curriculum	√			
3	**Criterion 3: R&D, Consultancy and Extension Activities**				
3.1	Research Publications		√		
3.2	Google Scholar Citations		√		
3.3	On-going Research Projects			√	
3.4	Research by faculty and students		√		
3.5	Extension Activities	√			
3.6	Innovation and Start-up Initiatives			√	
4	**Criterion 4: Student Details & Services**				
4.1	Effectiveness of Mentoring System	√			
4.2	Co-curricular activities	√			
4.3	Extra-curricular activities	√			
4.4	Placement activities (for Engg. Depts Only)	√			
5	**Criterion 5: Faculty and Staff Details**				
5.1	Faculty Profile	√			
5.2	Faculty contribution in curriculum development	√			
5.3	Participation in FDP/FIP/ Conference/Seminar/Workshop	√			
5.4	Faculty knowledge updation through online courses		√		

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General Suggestions	Strengths	Weaknesses
1. Need More concentration of Funded projects, Research and development and patents	1. Very good placement records 2. Academic process going on good	1. Research grants

Signature of the Auditor

(Dr. L. Ashok Kumar)
Prof, Excel Engg. College.
Komaraplayam.

Signature of the Auditee

Dr.M.PARVATHY,M.E.,Ph.D.,
Head of the Department
Dept. of Computer Science & Engineering
Sethu Institute of Technology
Pulloor, Kariapatti - 626 115
Virudhunagar District.

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SETHU INSTITUTE OF TECHNOLOGY, PULLOOR - 626 115

ACADEMIC AUDIT REPORT - 2021-2022

Name of the Auditor :   1.Dr.M.Parisa Beham, Prof. & Head /ECE

2. Dr.G.Vaira Suganthi, Prof .& Head/CSD

Department Audited : Information Technology

Name of the Auditee : Dr.S.Sivaranjani, Prof& Head/IT

Date of Audit   : 22.03.2022

S.No.	Checklist	Good	Satisfactory	Needs to be improved	Remarks
1.	**Criterion 1: Curriculum Design**				
1.1	Curriculum Design Process	✓			Appreciable work has been done in Curriculum design process.
1.2	Stakeholders involvement in curriculum design (Faculty, International Faculty, Employers/ Industries, Alumni & Students)	✓			
1.3	Improvements made in curriculum	✓			
1.4	Curriculum mapping with PEOs, POs, PSOs and Programme Specific criteria (PSC)	✓			
1.5	Students benefited through CBCS (for Engg. Depts Only)	✓			
2	**Criterion 2: Teaching, Learning and Evaluation**				
2	*Teaching and Learning*				
2.1	Innovative Teaching Methods	✓			Highly impressive innovative methods, teaching aids and feedback mechanism has been followed.
2.2	Innovative Assessment Methods	✓			
2.3	Lab Classes	✓			

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S.No.	Checklist	Good	Satisfactory	Needs to be improved	Remarks
2.4	Student Projects (for Engg. Depts Only)	✓			
2.5	Courses/Topics beyond Curriculum	✓			
3	**Criterion 3: R&D, Consultancy and Extension Activities**				
3.1	Research Publications	✓			
3.2	Google Scholar Citations	✓			
3.3	On-going Research Projects		✓		More proposals have been sent. Research outcome is lacking
3.4	Research by faculty and students		✓		Initiatives available. Need improvement in research
3.5	Extension Activities	✓			
3.6	Innovation and Start-up Initiatives		✓		Start-up is initiated. Start-up activities need to be strengthened. Innovation by students is also need to be improved.
4	**Criterion 4: Student Details & Services**				
4.1	Effectiveness of Mentoring System	✓			
4.2	Co-curricular activities	✓			
4.3	Extra-curricular activities	✓			
4.4	Placement activities (for Engg. Depts Only)	✓			
5	**Criterion 5: Faculty and Staff Details**				
5.1	Faculty Profile	✓			

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S.No.	Checklist	Good	Satisfactory	Needs to be improved	Remarks
5.2	Faculty contribution in curriculum development	✓			
5.3	Participation in FDP/FIP/ Conference/Seminar/Workshop	✓			
5.4	Faculty knowledge updation through online courses	✓			

General Suggestions	Strengths	Weaknesses
1. Teaching learning process is good 2. Curriculum design process is good	Faculty coordination and support	—

S.S. ~~~ 31/3/2022

Signature of the Auditee

Signature of the Auditors

Dr. M. Parisa Beham M. Bah 25/3/22.

Dr G. Vaira Suyanthi Goon
25/3/22

ACADEMIC AUDIT REPORT – 2020 -2021

Name of the department audited	: OFFICE OF THE CONTROLLER OF EXAMINATIONS
Date(s) of Audit	: 18.03.22
Name of the Auditor	: Dr.N.MURALIMOHAN
Designation & Department	: ASSOCIATE PROFESSOR / CIVIL
College name	: K.S.R. COLLEGE OF ENGINEERING
Name of the Auditee	: COE OFFICE

Criterion I: Question Paper setting& Scrutiny

S.No	Samples/ Evidences audited	Observations
1.	Quality of questions	GOOD –Framed as per Blooms Taxonomy
2.	Question paper scrutiny	Due to Pandemic situations SOP norms has been followed.
3.	Panel of Question paper setters & scrutiny members	

Criterion II: Quality of Examiners

S.No	Samples/ Evidences audited	Observations
1.	Practical examination	
2.	Theory invigilation	Good
3.	Valuation	

Criterion III: Valuation Process

S.No	Samples/ Evidences audited	Observations
1.	Valuation procedure	Due to Pandemic situations SOP norms has been followed.
2.	Sampling by chief examiner/ chairman	Yes
3.	Dealing with question paper Discrepancy	Yes
4.	Overall quality of valuation process	Good

Criterion IV: Confidentiality of the exam process

S.No	Samples/ Evidences audited	Observations
1.	Question paper safety	Good
2.	Question printing & packing	Good & Safe
3.	Security of answer papers	Highly Secured
4.	Confidentiality in post exam process upto valuation	High confidentiality is maintained
5.	Publication of results	Good – It is observed that results were published on time
6.	Grade statement printing	Highly confidential.

Criterion V: Malpractice cases

S.No	Samples/ Evidences audited	Observations
1.	Guidelines for the punishment	For Academic year 2020- 2021 ODD semester End semester examinations were not conducted (Except 8th Semester) as per the State Government Guidelines. The marks were calculated based on Internal Marks. For Even semester standard procedures were followed.
2.	Recording of malpractice	
3.	Malpractice committee	
4.	Punishment and publication result	

Criterion VI: Revaluation process

S.No	Samples/ Evidences audited	Observations
1.	Revaluation procedure	
2.	Revaluation Process	Good – It is observed that Re-valuation procedure were followed and results were published on time
3.	Publication of results	

Criterion VII: Redressal of Student Grievances

S.No	Samples/ Evidences audited	Observations
1.	Publication of results	Good – It is observed that results were published on time.
2.	Correction in certificates	It's corrected then and there as per student request.
3.	Break of study/ Withdrawal cases	-
4.	Readmission/ Transfer	-
5.	General grievances	-

Consolidated Report:

Positive Aspects:

Examination System is Good and appreciable.

Suggestions for Improvement:

N. 9 18)3/22
Name and signature of the Auditor
Dr. N. MURALIMOHAN
ASP/CIVIL/KSRCE

R. Murali amma
Name and signature of the Auditee
Dr. R. MURALI KANNAN
COE/SIT

<1>

CSF .

CSE

SETHU INSTITUTE OF TECHNOLOGY
Pulloor, Kariapatti - 626 115

ACADEMIC AUDIT CORRECTIVE ACTION REPORT

For the Period: July 2020 to June 2021   **YEAR:** 2021-2022

S.No.	Checklist	Remarks, if Any	Corrective Action	Person Responsible	Target Date
1.	**Criterion 3: R & D, Consultancy and Extension Activities**				
3.3	➢ On-going Research Projects		We have already sent proposals to TNSCST, MSME. We have planned to send more proposals before the month of June	All faculty members	Round the year
3.6	➢ Innovation and Start-up Initiatives		We have submitted proposal to TNSI and Pitch-Fest 2022 we planned to begin a start-up. As an initiative we have uploaded one app in playstore. We motivate students and faculty members to do more innovative projects	All faculty members	June 2022
	Suggestions				
	➢ Needs More concentration on Funded projects, Research and development and patents		Project proposals will be sent by the department in the regular intervals.	All Ph.D holders and faculty members pursuing Ph.D in the department	June 2022

Dr.M.PARVATHY,M.E.,Ph.D.,
Head of the Department
Dept. of Computer Science & Engineering *Signature of the Head of the Department*
Sethu Institute of Technology
Pulloor. Kariapatti - 626 115
Virudhunagar District.

Academic Audit Corrective Action Report
For the Period: July 2020 to June 2021
YEAR: 2021-2022

S.No.	Checklist	Remarks, if Any	Corrective Action	Person Responsible	Target Date
3.	Criterion : R&D Consultancy and Extension Activities				
3.3	On Going Research Projects	More proposals have been sent. Research outcome is lacking	Initiative has been taken to promote R&D activities.	All Faculty Members	-
3.4	Research by Faculty and Students	Initiatives available. Need Improvement in research	Final Year Students are asked to publish at least in one Conference or Journal.	Project Guides	In 3 Months
3.6	Innovation and Start-up Initiatives	Start-up is initiated. Start-up activities need to be strengthened. Innovation by students is also need to be improved.	Faculties and students are motivated to involve in innovative and Idea contest competition to promote start up Initiatives.	All Faculty Members	-

Signature of the Head of the Department

Dr. S.SIVA RANJANI, M.E.,Ph.D.,
HEAD
OF ... OLOGY
SET ... TLOGY

KARIAPATTI, VIRUDHUNAGAR DISTRICT